



# Confidentiality and conflicts – what to do!

# Webinar resources and hyperlinks

#### SLIDE 4 - CODE OF PROFESSIONAL CONDUCT

Read the Code of Professional Conduct to better understand your obligations and responsibilities.

#### SLIDE 6 - CODE ITEM 6

See our information sheet unpacking Code item 6.

#### SLIDE 7 - CONFIDENTIALITY OF CLIENT INFORMATION

Find out more about confidentiality of client information for tax agents and BAS agents.

#### SLIDE 10 - OBTAIN YOUR CLIENT'S PERMISSION

See our practice note about engagement letters.

### SLIDE 14 - PRIVACY CONSIDERATIONS

For more information on privacy, refer to the Office of Australian Information Commissioner's website.

#### SLIDE 16 - EXAMPLE: CLOUD COMPUTING

Read our <u>Cloud computing practice note</u> for more guidance on using the Cloud.

#### SLIDE 17 - EXAMPLE: OUTSOURCING

Refer to our Outsourcing and offshoring practice note.

# SLIDE 19 - CODE ITEM 5

Learn more about Code item 5.

# SLIDE 22 - MANAGING CONFLICTS OF INTEREST

Find out how to manage conflicts of interest.

#### SLIDE 31 – CONSEQUENCES FOR FAILING TO COMPLY WITH THE CODE

Learn more about the <u>penalties and sanctions</u> we may impose.

# SLIDE 35 – QUESTIONS

Watch our <u>previous webinar</u> about protecting client TFNs.

# SLIDE 36 - STAY IN TOUCH

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