

Tax time tips session: client verification and engagement letters

Hyperlinks

SLIDE 4 – WHY CLIENT VERIFICATION IS IMPORTANT

Find out why [client verification](#) is important.

SLIDE 5 – RELEVANT TASA PROVISIONS

Read more about the [Code of Professional Conduct \(Code\)](#) and our [fit and proper requirements](#).

SLIDES 8 AND 9 – EVIDENCE TO VALIDATE A CLIENT'S IDENTITY

Learn more about our [Proof of identity \(POI\) requirements for client verification](#).

SLIDE 12 – DOCUMENT VERIFICATION CHECKS

Further information in relation to the Australian Taxation Office's methods for client verification can be accessed on the [ATO website](#).

SLIDE 13 – ELECTRONIC AND REMOTE VERIFICATION

Read our Practice note on [cloud computing](#).

SLIDE 19 – CASE STUDY 1

See more of our [compliance case studies](#).

SLIDE 23 – WHY USE AN ENGAGEMENT LETTER

Learn more about [letters of engagement](#) and their benefits.

SLIDE 26 – WHAT TO INCLUDE IN AN ENGAGEMENT LETTER

Download your free [symbol](#).

Read our information sheets on:

- [holding money or other property on trust](#)
- [confidentiality of client information](#); and
- [managing conflicts of interest](#).

SLIDE 23 – STAY IN TOUCH

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Access our [webinar resources](#).

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